

Post-Test Worksheet

Directions Listed below are some facts about the tasks you must perform. You will need to refer to these facts in order to successfully complete the tasks in the assessment questions.

Question 28 Access the SCT Banner General product and menus using the hierarchical menu. The following chart details the specifics of the menus and form you will access.

Note: You must double-click to access each folder/form.

Product, Menu, or Form Name	Menu Code
General	*GENERAL
Event Management	*GENEVENT
Event/Function Inquiry	*GENEVQRY
Building Query	SLABQRY

Question 29 You will perform a query on the Building Query Form (SLABLDG). Use the List of Values (LOV) for the **Campus** field. Use the **Query** menu to execute the query.

The following chart details the specifics for this exercise.

Field	Value
Campus	M (Main)

Question 30 You will use the SCT Banner Help Center to access online help for SCT Banner General in order to find information on the Event Form (SLAEVNT).

Access the **General** link from the main Help Center page. Use the **Index** option to search for “event.”

The following chart details the specifics for this exercise.

Field	Value
(Type in the keyword to find)	Event
(list of keywords)	Event Form (SLAEVNT)