



# UPPER-DIVISION ACADEMIC PROJECT FOR HONORS COLLEGE CREDIT

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This form should be completed in consultation with the instructor and then must be approved by The Honors College. Feel free to attach materials or continuation pages.

THIS CONTRACT IS NOT IN FORCE UNTIL IT HAS BEEN APPROVED BY THE HC PROJECTS COMMITTEE. Return this form to the Honors College, Zellner Hall.

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Student's Name
Banner ID:
Student's email:
Instructor:
Instructor's email:
Semester:

Please return this form to the Honors College no later than Dead Day of the semester in which the project was completed.

All questions below must be answered or contract will be returned for correction.

### TO BE COMPLETED BY THE INSTRUCTOR:

1. Explain the project with specific detail regarding scholarly resources used, methodology, and final product. Please identify the start date and completion date for this project. Include a timeline describing the progression of work. The project must include 10-12 hours of student work, and the timeline should quantify these hours.

2. The student is **strongly** encouraged to present this work to a larger audience such as the ACU Undergraduate Research Festival, a conference, a class presentation, publication, blog, etc. Where will this project be presented?

We agree that the project listed above helped the student develop professionalism and demonstrated more-than-ordinary academic capability and should thus be counted as an Honors credit.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Instructor's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**\*\*For instructor use only\*\***

*Instructors, please read the information below and check ONE, "yes" or "no," initialing your selected option.*

**I have mentored this student on this project during the course of this semester.**

No \_\_\_\_\_

Your initials indicate your understanding that you will not receive professional development funds from the Honors College after this contract is approved. This will not affect the student's credit.

Yes \_\_\_\_\_

Your initials indicate that you have mentored and met with the student at least three times during the semester; your initials also indicate your understanding that your professional development funds voucher is contingent upon the approval of this contract by the Honors College. List at least three past meeting dates below, as well as the purpose of the meeting:

1) date \_\_\_\_\_  
purpose:

2) date \_\_\_\_\_  
purpose:

3) date \_\_\_\_\_  
purpose:

If mentoring is not detailed, this will be treated as non-mentored project by the Honors College and professional development funds will be forfeited.

Honors College Contracts Committee Approval: \_\_\_\_\_