



Satisfactory Academic Progress Appeal

For the 2009-2010 Academic Year

Student Information

Name:

ACU Student ID # :

Current Mailing Address:

Current Telephone # :

ACU email:

Letter of Appeal

- State clearly and concisely your reason for requesting an exception to the policy.
- Explain any anticipated grade changes that might change your status.
- Be specific in explaining why courses were dropped (if applicable).
- Attach documentation of unusual circumstances that may have affected your performance (such as a physician's letter explaining the nature and dates of an illness).
- State what you have done or what you will do to ensure Satisfactory Academic Progress in the future.
- Sign and date your letter.
- Attach your letter of appeal to this form.

If you have questions about completing the information requested, please call The Depot at (888) 588-6083 or (325) 674-2300. You may also stop by The Depot between the hours of 8:30 am and 5:00 pm, Monday through Friday.

Submit this appeal form and any supporting documentation to The Depot located in the Campus Center or mail to: Student Financial Services, ACU Box 29007, Abilene, TX 79699-9007.

You will be notified by email once a decision has been made regarding your appeal.