

Loft Kit Lease Agreement

Please complete and mail with your check to:

ACU Residence Life, Attn: Loft Kit, ACU Box 29004, Abilene, TX 79699

Name: _____
Last First Middle

Residence hall assigned (circle one): ADAMS BARRET GARDNER MABEE
 MCDONALD MCKINZIE NELSON SIKES SMITH

ACU Email: _____ Banner ID: _____

Address: _____ Phone: _____

What is a Loft Kit?

A loft kit raises resident beds to provide additional floor space in the room. It is like a bunked bed, but without the bottom bed. Many students choose to loft their bed in order to put a desk or a small chair underneath it.

Can Everyone Order a Loft kit?

Unfortunately, there are only a limited number of loft kits available. Loft kits are provided on a first-come / first serve basis and are leased for **\$150 per academic year**. This fee is non-refundable even if the resident chooses to discontinue use or leaves ACU at any time during the academic year. The lease fee does not cover any damages that may occur while in your possession. **Loft kit rental fees should be mailed directly to the Department of Residence Life Education and Housing.** If they are mailed to another campus department there may be a delay in processing. We expect to sell out of loft kits, so order early!

Safety Information

Due to safety concerns, *only ACU provided loft kits are allowed in residence halls*. Please do not bring loft kits purchased from other vendors or cinderblocks or other materials in which to attempt to stack the beds. Each loft kit includes: 2 bed end pieces, 4 pegs and 1 crossbar for stabilization and should not have any parts removed or new parts added. Students use loft kits at their own risk. Residence Life staff are available to assist with assembly.

Other Important Information

The lease fee of \$150 does not cover any damages that may occur while in the possession of the student. Loft kits may not be removed from their assigned building and they may not be exchanged between residents, even if the leasing student chooses to discontinue use of the loft kit. At the end of each spring semester or when the resident discontinues use, loft kits are to be disassembled and returned to the appropriate location as designated by the Residence Director. A \$50 fine will be applied if the loft kit is not properly returned.

Resident Signature

I, the undersigned, have read and accept the terms of this lease. I agree that I will follow Residence Life Education and Housing instructions for use, care and return of the loft kit. I understand that I am responsible for any charges for replacement parts and fines for not returning my loft kit to the designated place.

(Signature of Resident)

(Date)

(Date Returned)

(Resident Initial)

(Res. Life Initial)